



City of Woodruff

FIRE INSPECTION CHECKLIST

- A. MEANS OF EGRESS
- 1. Exit doors unlocked, unobstructed and operable IFC 1027
 - 2. Exit corridors / stairs unobstructed IFC 1027
 - 3. Exit signs operable IFC 1011
 - 4. Exit path clearly marked (adequate signage) IFC 1011
 - a. Signs required over all exit doors and doors leading to exits except:
 - i. Buildings, rooms, or spaces that require only one exit (i.e.: 50 persons or less, and/or not more than 75 feet travel to an exit.)
 - ii. Main exterior exit door when it is obviously an exit
 - iii. Signs not required in individual residential dwelling units, sleeping rooms
 - 5. Aisles and walkways clear (adequate width) IFC 1013
 - a. Minimum aisles width of 36" in public areas, and 28" in non-public areas.
 - 6. Emergency Lights operable and unobstructed IFC 1006
 - a. Emergency lights are required whenever two means of egresses are required
 - 7. Fire Doors closed or self-closing and unobstructed IFC 1019
 - 8. Enclosed stairwells free of storage of combustibile materials IFC 315
- B. FIRE PROTECTION
- 1. Fire Extinguishers: current, mounted, accessible IFC 906
 - 2. Standpipes: accessible, caps in place IFC 901, 905
 - 3. Sprinkler System: current tag or inspection report IFC 901, 903
 - 4. Sprinkler Valves labeled, locked open or monitored IFC 901, 903
 - 5. Review sprinkler report for violation IFC 901, 903
 - 6. FDC: accessible, visible (sign), caps IFC 912
 - 7. Fire Alarm: no trouble, current inspection report IFC 901, 907
 - 8. Fire alarm pull stations unobstructed IFC 907
 - 9. Fixed Suppression System: current tag or report (6 months) IFC 901, 904
 - 10. Kitchen hood: clean, operating, filters and grease catch pans in place IFC 904
- C. HEATING SYSTEMS
- 1. Proper venting for fuel burning appliances IFC 603
 - 2. Equipment appears to be in good operable condition IFC 603
 - 3. Proper spacing to combustibles (minimum 36") IFC 315, 603
 - 4. Recommendations: service annually, CO detector *no requirement*
- D. ELECTRICAL
- 1. Extension Cords: temporary use, portable appliances only IFC 605
 - 2. No open breakers, circuits labeled, covers closed IFC 605
 - 3. Junction boxes, switch, and outlets covers intact IFC 605
 - 4. Clearance around panel (min. 30" w x 36" d x 78" h) IFC 605
- E. GENERAL
- 1. Storage of combustibles: orderly, not within 18" of sprinkler heads, IFC 315
 - 2. Housekeeping: oily rags in can w/ lid, trash in receptacles, no other hazards IFC 304
 - 3. Flammable Liquids in approved containers and properly stored IFC 3400, 2700
 - 4. Chemical Storage / Haz-Mat's: MSDS posted and visible IFC 2700
 - 5. Street Address posted in position to be seen from the street, 4" tall numbers IFC 505
 - 6. KNOX Box keys checked to open doors IFC 506
 - 7. Maximum Occupancy and City Business Licenses posted IFC 1004
 - 8. Fire Lanes properly marked and unobstructed IFC 503